

# Leading the Security Team

The Gurdwara Security Team should operate under a formalized Incident Command Structure (ICS) to ensure a coordinated, effective, and professional response to incidents. This established framework delineates clear roles and responsibilities, fostering a secure environment within the Gurdwara premises. The following is an outline of the key leadership roles within the Incident Command System tailored for Gurdwara operations..



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# Gurdwara Security Team Fundamentals



# Command Officer

## Key Focus: Setting Clear Goals

The Command Officer leads the Gurdwara Security Team by setting straightforward goals to handle any incident, keeping everyone safe and the response organized. They make key decisions to ensure the team works together smoothly and protects the community.



# Planning Officer

## Key Focus: Managing Information

The Planning Officer supports the Command Officer by leading a team responsible for gathering, assessing, and sharing critical information with the Gurdwara Security Team and the public. They ensure everyone stays informed and aligned to achieve the incident objectives effectively.

# Logistics Officer

## Key Focus: Providing Resources

The Logistics Officer aids the Command Officer by leading a team responsible for supplying essential resources and services, like equipment and support, to meet the Gurdwara Security Team's incident objectives. They ensure the team has everything needed to respond effectively and keep the community safe.

# Finance/ Admin Officer

## Key Focus: Managing Support

The Finance/Admin Officer assists the Command Officer by leading a team in charge of handling budgeting, record-keeping, and administrative tasks to support the Gurdwara Security Team's incident response. They ensure financial and clerical needs are met to keep operations running smoothly.

